

HRD CANCELLATION POLICY

There is a \$75 fee per hour scheduled for patients who no-show (do not show up to a scheduled appointment) or cancel an appointment with less than 48 hours' notice.

All cancellation fees must be paid prior to scheduling another appointment.

The treatment that is planned for you is specific to you. It is important for you to keep the scheduled dates and times to properly complete your treatment. A broken appointment is a loss to three people---the patient who missed the valuable time, the patient who could have taken the valuable time, and the doctor who was fully staffed and prepared for the appointment.

I UNDERSTAND, if I have 2 no call/no shows anytime at Hayden Run Dentistry, Hayden Run Dentistry has the right to refuse service and dismiss me as a patient.

I UNDERSTAND, if I make an appointment and do not respond to appointment confirmations, Hayden Run Dentistry can/may cancel my appointment.

I UNDERSTAND, Hayden Run Dentistry, will send out a final message to giving me the opportunity to confirm or cancel my appointment to avoid \$75 charge

I UNDERSTAND, if I am more than 15 min late to a scheduled appointment, my appointment will be cancelled, and I will be charged \$75 for a no-show appointment.

Please call, our hours of operation are as follows:

MONDAY 9:30-6:00

TUESDAY 9:30-6:00

WEDNESDAY CLOSED

THURSDAY 9:00-5:00

FRIDAY 9-4

SATUDAY CLOSED

SUNDAY CLOSED

Full Name _____ Date _____

Signature _____